

## Technology Governance Committee (TGC) Meeting

November 22, 2016

### Attendees:

Dr. Myra Burnett - Interim Provost and Vice President for Academic Affairs  
Dr. Lisa Hibbard - Associate Professor of Chemistry and Co-Chair, Education Technology Committee  
Dr. Brandeis Marshall - Chair, Computer & Information Science Dept. (call-in)  
Dr. Valerie Jones-Taylor – Assistant Professor, Psychology Dept.  
Bernadette Cohen - Director, Human Resources  
Adenike Akintobi – Enrollment Data Analyst  
Henry Twum - Sr. Human Resources Information Systems Analyst  
Ingrid Hayes - Vice President for Enrollment Management  
Sandra Butler – AVP, Educational Technology

### **Committee Meeting Notes**

This special meeting was called to review planned purchase of a new talent management system for use college-wide. Human Resources has recommended purchase support from Title III.

Bernadette Cohen reviewed the rationale for the purchase, which will replace our current software, Findly. Potential replacement products have been reviewed from three companies, with the PeopleAdmin product Select Suite deemed the best fit for our needs.

The product includes features such as management of employee onboarding, data analytics, compliance reporting, performance management, and position management. It will integrate with Banner.

In addition to replacing Findly, this product would replace SmartSheet for faculty recruiting.

After discussion of the capabilities of the recommended product, the committee was asked to vote on whether purchase is recommended.

### **Action**

Marshall moved to purchase product. Second by Jones-Taylor. TGC voted in favor of the PeopleAdmin Select Suite purchase. Dr. Burnett will convey the committee decision to Helga Greenfield in Title III.

### **Committee Action Items Due by December**

Create a Technology Governance distribution list - **Done**

Develop a process for how the sub-committees will interact with the Technology Governance Committee – **In Progress**

Inventory of all licenses purchased by MIT and a list of all department license purchases/Environmental Scan - Service catalog can be used for this process. - **In Progress**

Mapping the Technology Governance Committee process including how grievances will be handled (LucidChart). . - **In Progress**

Create a repository to post summary committee notes (Portal) campus wide where comments can be submitted and viewed by everyone (campus wide access). - **In Progress**

### **Committee Action Items Due by January**

- Post all approved minutes on the TGC tab in the portal.
- Add hotspot to each subcommittee that will list the members.
- Draft a survey template and will bring to next meeting for the committee to review.
- Ask EAB about the integration process with LMS - At chair training it was identified SSC did not integrate with Moodle. (Example attendance from Moodle).
- Develop a structure for those items coming to TGC which are "informational purposes ONLY". Example Moodle upgrade.