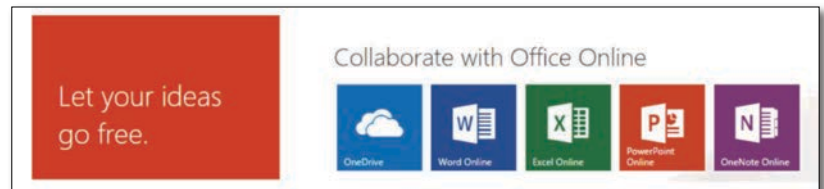


Spelman College | Media and Information Technology Division Spring 2015: Campus Technology Updates for Faculty and Staff

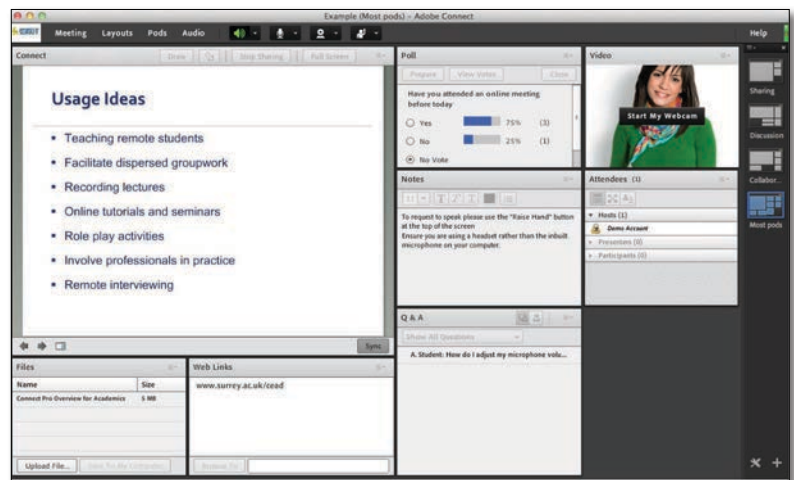
Microsoft Office 365

- **Office Online** - access Word, Excel, PowerPoint from anywhere at anytime
- **Office ProPlus 2013** – Download and install Office on up to 5 personal devices
- **OneDrive** - cloud storage space
- **Release Date:** early February
- **Distribution:** access via *my.Spelman.edu* portal -> click the appropriate tab: Faculty or Staff
note: Students received Office 365 at the start of fall 2014.



Adobe Connect is a real-time virtual classroom environment designed for distance education and online collaboration. The features of Adobe Connect include two-way audio and video, application sharing, archiving, whiteboard, online polling, and break-out rooms. Works on virtually any device, including iOS, Android, BlackBerry PlayBook, as well as across desktop platforms with no client downloads for participants.

- One year pilot through November 2015
- 40 licenses for academic departments
- Up to 100 participants per session
- **Release Date:** late January/early February
- **Distribution:** one license per **Academic** department; more info will be sent later
- **Training:** coming soon



GoToMeeting is a web conference platform that has several great meeting tools, including free mobile apps, speaker identification, keyboard sharing, mouse control, on-screen drawing tools and scheduling in advance.

- 5 licenses
- Up to 100 participants per session
- **Release Date:** January 22, 2015
- **Distribution:** one license per **Administrative** division
- **Training:** each designated administrative contact will receive training during the week of January 20th



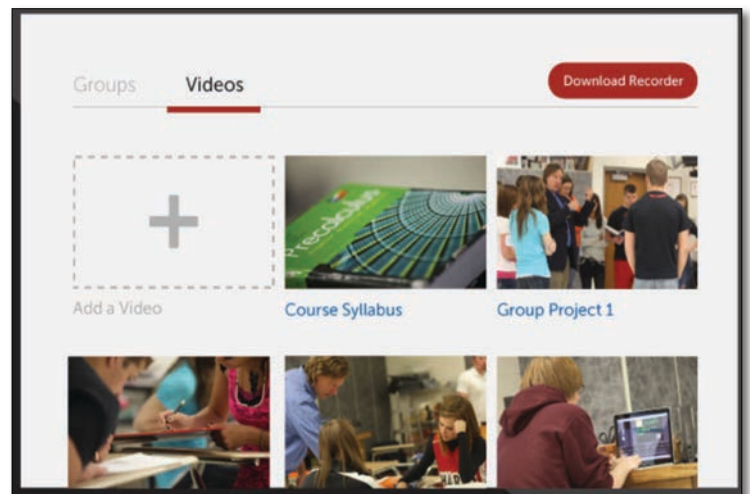
Blue Jeans is a cloud-based video collaboration service. Connect through your browser or mobile device with colleagues at other schools who want to meet in their video conferencing rooms. In other words, BlueJeans connects your web conferencing tool (ex. Adobe Connect, Skype, Google Hangouts) with a video conferencing system (Cisco Tandberg, Polycom or Lifesize).

- Six month pilot through June 2015
- 10 licenses
- Up to 100 participants per session
- **Release Date:** request only
- **Distribution:** request a license if you'll be teaching collaboratively with a professor from another school that uses Cisco Tandberg, Polycom or Lifesize. You do not need this if your class is being held in Science Center 232.



Tech Smith Camtasia Relay is a campus-wide online video and desktop lecture capture solution. TechSmith Relay gives anyone the ability to record and share videos securely from anywhere. It includes an easy-to-use desktop and mobile recorder, built-in quizzing and analytics, plus hosting to manage videos and images effectively. Faculty members with the Camtasia application already now have a place to store and manage their class videos. Camtasia Relay is a great addition to the flipped classroom.

- **Release Date:** late Jan/early Feb 2015
- **Distribution:** Access via the *my.Spelman.edu* portal
- **Training:** coming soon



The *my.Spelman.edu* portal will be upgraded to the latest release at the end of spring term. Equipped with new Web 2.0 features, this new release also offers (1) a new responsive theme, meaning it adapts to mobile devices, and (2) compliance with Web Content Accessibility guidelines (WCAG) 2.0, meaning content is accessible to a wider range of people with disabilities, including blindness and low vision, deafness and hearing loss, learning disabilities, cognitive limitations, limited movement, speech disabilities, photosensitivity and combinations of these.

Your help is needed. In collaboration with the Educational Technology Committee, MIT will distribute a survey requesting your input on portal features and content you would like to see. We encourage open and candid feedback.

