

Frequently Asked New Student Orientation Questions

When should I arrive on campus?

All on-campus new students are asked to arrive on campus on August 11 during their designated move-in time. Each student will receive her move-in time on or before August 5, 2016. Move-in times will also be posted on the checklist on mySpelman portal. Gates open for move-in at 7:00 am. Commuter and transfer students, who are not staying on campus, should arrive on campus on August 11 by 4:30 pm prior to the opening dinner at 5:00 pm.

Are there events for parents?

Yes. Parent Orientation begins on the evening of Thursday, August 11 and all day on August 12th, 2016. Please check the New Student Parent Portal for a copy of the Parent Orientation schedule.

Are parents required to attend New Student Orientation?

No. New Student Orientation is designed to assist each new student in transitioning to college. Parents who accompany their daughters have a separate schedule of events on August 11-12.

What is the Closing Ceremony?

The Closing Ceremony is a celebratory ritual noting the new students' transitioning to Spelman College. Families participating in this rich Spelman tradition express their final personal best wishes to their new Spelmanite during this ceremony.

Should my daughter study for the placement exams?

Placement exams are designed to test your knowledge in a particular area (i.e., Math, Foreign Language, and Computer Science.). Academic advisors will use the placement results to help your daughter select courses that complement her skills. Your daughter cannot fail a placement exam. However, she is encouraged to take the exam seriously and to do your best. For example, a low score on a math placement exam by a science student may slow her progress towards the required math level for her major. A sample math placement exam may be found mySpelman portal.

When is my payment due?

Fifty percent of your first semester tuition is due by July 30, 2016, unless you have enrolled in the 10-Month Annual Payment Plan. With this Plan, your tuition is paid in 10 installments using our online tuition payment plan system. The first payment of the 10-Month Annual Payment Plan was due on June 29, 2016. You may enroll in the 10-month Plan until June 28th

If you enroll after June 28th, the June 29th payment and the July 30th payment will be due at the time of enrollment in the payment plan.

A non-refundable enrollment fee of \$500 is charged for the 10-Month Annual Payment Plan service. Students who have not enrolled in the 10-Month Annual Payment Plan will automatically be placed on the 3-Month Semester Plan and charged a \$200 deferred payment fee.

For more information on the Payment Plans, please refer to <http://www.spelman.edu/admissions/financial-aid/3-month-semester-plan> for the Three-month Plan and <http://www.spelman.edu/admissions/financial-aid/3-month-semester-plan> for the Ten-month Plan.

When is the best time to purchase books and where?

Books may be purchased at the Spelman College book store, located across from the Manley College Center. Books are available prior to the first class meeting; however, she may want to attend the first class before purchasing your books. Your daughter may rent them or purchase them online from Follett, our bookstore provider.

If my daughter purchase books from the bookstore and changes her class or if she purchases the wrong book, will her money be refunded?

Yes. With a receipt, she can receive a full refund through the add/drop period, which ends on August 26, 2016.

How will my daughter choose her classes?

She will register for classes with her academic advisor during Orientation. Her academic advisor will have access to her placement test scores and any college credit (i.e., Advanced Placement credits, IB courses, etc.) which will determine the courses she will need. Her academic advisor will be able to answer additional questions she may have.

Will I survive without my own computer?

Yes. Spelman has a general computer laboratory located in the Academic Computing Center which operates twenty-four hours daily during the academic year (except holidays and official College closings). It is located in Science Center 230. Other labs are located throughout the campus and hours of operation are posted in each lab. You may also use the Woodruff Library computer labs.

How should I ship my belongings to Spelman before Orientation?

Incoming students should ship personal belongings a week to ten days prior to their arrival date. Personal belongings should be packed well and secured with packing tape. Avoid over packing boxes. Extremely heavy boxes are difficult to handle and have a greater chance of arriving damaged. Fifty pounds per box is generally a good rule of thumb for a manageable weight. Be advised the Mail Center staff is not permitted to transport packages to residence halls during NSO. You are responsible for retrieving shipped items from the Mail Center. As a courtesy, hand trucks are available to assist you in transporting packages to your room. Please note that you may not have your box number when shipping your belongings. Don't be alarmed. The Mail Center staff will place your campus box number on your packages and store them until your arrival.

What is your daughter's mailing address at Spelman?

The mailing address for Spelman College is

350 Spelman Lane
Atlanta, Georgia 30314-4399

Once she has a campus box number, include it to ensure that her package gets to her in a timely manner.

Sample Mailing Address

Carol J. Jones
350 Spelman Lane
Box 000
Atlanta, Georgia 30314-4399

Campus mailbox numbers are assigned after all residence hall room assignments have been made, generally late July to early August. Assignments will be posted on the New Student Check List. Campus mailboxes are assigned for personal mail only. Students are not allowed to operate a business from their assigned campus box. For more information about mail at Spelman College, visit <http://www.spelman.edu/about-us/administration/business-and-financial-affairs/administrative-services/mail-center>. Only students residing in the residence halls are permitted to have a campus mailbox.

If my daughter's permanent home address and phone number have changed, how should she let Spelman College know?

Your daughter should update your address in Banner (click on personal information once logged in) and email her name, and 900 number, phone number, old address and new address to **the Office of Admissions**, admiss@spelman.edu.

If you have a question that has not been addressed, please contact the Office of Undergraduate Studies at 404-270-5701. We welcome all questions and comments.